

**PUBLIC SESSION MINUTES
EMPLOYEE BENEFITS ADVISORY COMMITTEE MEETING
MONDAY, OCTOBER 31, 2011**

A meeting of the Employee Benefits Advisory Committee was held at 2:30 p.m., Monday, October 31, 2011 in the City Council Conference Room – 7th Floor/Mesa City Plaza Building, 20 E. Main St.

MEMBERS PRESENT: Mary Cameli, Karolyn Kent, John Pombier, Dave Richins

MEMBERS EXCUSED: Patricia Sorensen, Christopher Glover

OTHERS PRESENT: Gary Manning, Human Resources Director
Margie Ward, Employee Benefits Administrator
Bernice Mead, Secretary

The meeting was called to order at 2:36 p.m.

1. The first order of business was to approve the last meeting minutes. Karolyn Kent moved to adopt the meeting minutes from September 29, 2011. John Pombier seconded the motion and all were in favor. The vote was unanimous.

In order to discuss the private medical information for two appeals to be presented, the Board went into executive session at 2:38 p.m.

Motion to end executive session and reconvene public meeting by Carolyn Kent and seconded by John Pombier. The public meeting reconvened at 3:30 p.m.

Appeals:

Take Action: Appeal #1 – It was moved by Dave Richins and seconded by Mary Cameli to not uphold the past Employee Benefits Advisory Committee decision. This is based on new information that indicates part of the process involves non-FDA approved materials which is not consistent with the City of Mesa plan document. The decision was made to cover the office visit and the delivery method but not the non-FDA materials. The motion was carried in favor 3-1.

Take Action: Appeal #2 – The Insured was unable to attend and requested to have the appeal deferred to a later date.

Take Action: Appeal #3 – The appeal was resolved in the Employee Benefits office as an administrative error; Blue Cross Blue Shield should not have denied the claim.

Take Action: Appeal #4 – It was moved by John Pombier and seconded by Kari Kent to uphold the staff recommendation that is consistent with the plan document and deny the appeal to have out-of-network services covered at the in-network benefit.

Take Action: Appeal #5 – The Insured was unable to attend and requested to have the appeal deferred to a later date.

The meeting was adjourned at 3:50 p.m.

Prepared by: Bernice Mead, Secretary to the Board